



## Institute of Management Consultants Code of Professional Conduct

**Confidentiality** A Member will treat client information as confidential and will neither take personal advantage of privileged information gathered during an assignment, nor enable others to do so.

**Unrealistic Expectations**

A member will refrain from encouraging unrealistic expectations or promising clients that benefits are certain from specific management consulting services.

**Commissions/Financial Interests**

A member will neither accept commissions, remuneration nor other benefits from a third party in connection with recommendations to a client without the client's knowledge and consent, nor fail to disclose any financial interest in goods or services which form part of such recommendations.

**Assignments** A member will accept only assignments which the member has the skills and knowledge to perform.

**Conflicting Assignments**

A member will avoid acting simultaneously in potentially conflicting situations without informing all parties in advance that this is intended.

**Conferring with Client**

A member will ensure that before accepting any engagement, a mutual understanding of the objectives, scope, work-plan and fee arrangements has been established and that any personal, financial or other interests which might influence the conduct of the work have been disclosed.

**Recruiting** A member will refrain from inviting an employee of a client to consider alternative employment without prior discussion with the client.

**Approach** A member will maintain a fully professional approach in all dealings with clients, the general public and fellow members.

**Other Management Consultants**

A member will ensure that other management consultants carrying out work on behalf of the member are conversant with and abide by the Code of Professional Conduct.